



BROKEN ARROW PUBLIC SCHOOLS

Educating Today *Leading Tomorrow*

Contract Committee Review Request
MUST BE COMPLETED IN FULL

Date: 02/12/2024

Contract/Agreement Vendor:

Name of Vendor & Contact Person

hello-1@candidcolorphotography.com

Vendor Email Address

Party Pics will provide photography for Hoco and Sadies. They will provide photography and 360 photo booth for Prom.

Describe Contract (Technology, program, consultant-prof Development, etc.)

Please use Summary below to fully explain the contract purchase, any titles, and details for the Board of Education to review.

BAHS Students

Reason/Audience to benefit

March 11, 2024

BOE Date

\$ 1,100.00

Amount of agreement

Person Submitting Contract/Agreement for Review:

PLEASE SEND THROUGH APPROPRIATE APPROVAL ROUTING BEFORE SENDING TO BOARD CLERK

Principal **&/or** Director or Administrator:

Does this Contract/Agreement utilize technology? YES/NO _____
If yes, Technology Admin: _____

Cabinet Team Member:

Funding Source:
Fund/Project OCAS Coding

- Consent**
- Action**

Party Pics will provide photography for HOCO and Sadies at no cost to the district, they will provide photography and 360 photo booth for prom at a price listed above.

Summary This area must be complete with full explanation of contract

The Contract/Agreement should be received at least 2 weeks prior to a Board Meeting to ensure placement on the Agenda. The Contract Committee meets most Tuesdays at 8:00a.m. All Contracts/Agreements, regardless the amount, must be first approved by the Contract Committee and then presented to the Board of Education for approval and signature. The item will be placed on Electronic School Board for the board agenda by Janet Brown. By following this process, the liability of entering into an agreement is placed with the district rather than an individual.

MEMORANDUM

To: Mr. Chuck Perry

From: Christian Welborn

Date: March 11, 2024

Re: Party Pics

SUBJECT

Discussion, motion and vote on motion to approve or disapprove the agreement between Party Pics and Broken Arrow Public Schools to serve as photographer for Hoco, Sadies, and Prom at a rate of \$1100. C. Welborn

ENCLOSURE/ATTACHMENTS

Agreement

SUMMARY

Party Pic Photography will provide photography for Hoco, Sadies, and Prom for the 2024-2025 school year.

FUNDING

Activity Funds

RECOMMENDATION

Approve



Photography Service Agreement

Organization/Client: Broken Arrow Public School

This agreement made and entered into by Candid Color Photography/Party Pics and the above-mentioned Organization/Client permits Candid Color Photography/ Party Pics to provide the photography services outlined below.

Main Contact Name: Christian Welborn

Day of Event Cell Phone for contact: 918-850-4914

Contact email: cwelborn@baschools.org

Event Information

Date: _____ Party start Time: _____ Party end time: HOCO 9/28/24
Sadies 2/8/25
Prom 4/26/25

Venue Information

Venue Address: _____ Location Within Venue: BAHS for 9/28 and 2/8
Prom @ Renaissance Hotel

Guest Information

Number of Attendees: 1800 Theme/Colors: _____ Attire: _____

Party Pics Type

- Guest Buy – Guest will be sent a link to purchase photographs on their own at retail pricing.
- Host Buy-- As a gift from you, guest will receive all digital images taken of them to their phones with co-branded artwork. Rate \$250 per Hour/Per Photographer.
#guest _____ #hours of the party _____ x #Photographers needed _____
- Photo Booth _____ Rental Rate: _____ Number of Hours: _____

Circle Type of Booth: 360 Station (~~without~~ with surround), \$1100 Prom for 360 booth
this price includes surround-KP

All photo booths come with 3 hrs included in price, additional hours may be purchased for \$200 each

Party Pics agrees to provide:

1. Photography of guests from 7:00 pm (am/pm) until 9:30pm (am/pm) .10pm for Prom
2. Display Images quickly of attendees via link to the Party Pics website within 24 hours of the event.
3. Print orders mailed directly to recipients within one week from the order date.
4. Provide event link/QR to the contact within 2 business days from the event to view or download images.
5. Special Services provided by Candid Color Photography:

Client Agrees to:

1. Allow no other photographers to photograph images for resale or display during the event, unless an additional photobooth vender is present.
2. Inform attendants of the photographer's presence and encourage attendees to have their photo(s) taken.
3. Understands that links to images, or images if host paid, will be delivered to attendees directly via contact information provided by attendees during photo process.

Client Signature

Date



Kelsey Parker

Party Pics Representative Signature

2/9/2024

Date